

NOTICE TO BIDDERS

SET-ASIDE CONTRACT

N.J.S.A 52:32-17

N.J.A.C. 17:13

PURSUANT TO THE PROVISIONS OF THE NEW JERSEY STATUTE AND ADMINISTRATIVE CODE CITED ABOVE, THIS CONTRACT, OR A PORTION THEREOF, HAS BEEN DESIGNATED AS A SET-ASIDE CONTRACT FOR EITHER SMALL BUSINESSES, NEW JERSEY-BASED MINORITY-OWNED BUSINESSES OR NEW JERSEY-BASED WOMAN-OWNED BUSINESSES, OR A COMBINATION THEREOF, AS INDICATED ON PAGE ONE OF THIS DOCUMENT. AS SUCH, ELIGIBILITY TO BID IS LIMITED TO BIDDERS THAT MEET STATUTORY AND REGULATORY REQUIREMENTS AND HAVE HAD THEIR ELIGIBILITY DETERMINED BY THE NEW JERSEY COMMERCE AND ECONOMIC GROWTH COMMISSION (COMMERCE). THE FOLLOWING DEFINITIONS OF EACH SET-ASIDE BUSINESS CATEGORY CAN BE FOUND AT *N.J.A.C. 17:13-1.2* OR *N.J.A.C. 12A:10-1.2*.

"SMALL BUSINESS" MEANS A BUSINESS THAT HAS ITS PRINCIPAL PLACE OF BUSINESS IN THE STATE OF NEW JERSEY, IS INDEPENDENTLY OWNED AND OPERATED, AND HAS NO MORE THAN 100 FULL-TIME EMPLOYEES.

"MINORITY-OWNED BUSINESS" MEANS A BUSINESS THAT IS INDEPENDENTLY OWNED AND OPERATED AND AT LEAST 51 PERCENT OF WHICH IS OWNED AND CONTROLLED BY A PERSON OR PERSONS WHO ARE AFRICAN AMERICAN, LATINO OR ASIAN AMERICAN, DEFINED AS FOLLOWS:

1. AFRICAN AMERICAN: A PERSON HAVING ORIGINS IN ANY OF THE BLACK RACIAL GROUPS OF AFRICA.
2. LATINO: A PERSON OF MEXICAN, PUERTO RICAN, CUBAN, CENTRAL OR SOUTH AMERICAN, CARIBBEAN ISLAND OR OTHER SPANISH CULTURE OR ORIGIN, REGARDLESS OF RACE.
3. ASIAN AMERICAN: A PERSON HAVING ORIGINS IN ANY OF THE ORIGINAL PEOPLES OF THE FAR EAST, SOUTHEAST ASIA, AND INDIAN SUBCONTINENT, HAWAII OR THE PACIFIC ISLANDS.

"WOMAN-OWNED BUSINESS" MEANS A BUSINESS THAT IS INDEPENDENTLY OWNED AND OPERATED AND AT LEAST 51 PERCENT OF WHICH IS OWNED AND CONTROLLED BY A WOMAN OR WOMEN.

EACH BUSINESS INTERESTED IN BIDDING FOR THIS CONTRACT SHOULD PROVIDE, AS A PART OF ITS RESPONSE TO THIS SOLICITATION, ONE OF THE FOLLOWING ITEMS FROM THE NEW JERSEY COMMERCE AND ECONOMIC GROWTH COMMISSION:

1. A COPY OF ITS CURRENT APPROVAL NOTICE.
2. A COPY OF ITS APPLICATION SEEKING APPROVAL, WITH PROOF THAT IT HAS BEEN SUBMITTED.
3. A COPY OF ITS CERTIFICATION (FOR MINORITY-OWNED AND WOMAN-OWNED BUSINESSES ONLY).

ANY BUSINESS THAT SEEKS TO REGISTER AS A SMALL BUSINESS, OR TO BECOME CERTIFIED AS A MINORITY-OWNED AND/OR WOMAN-OWNED BUSINESS, IS REQUIRED TO SUBMIT A FEE PAYMENT ALONG WITH ITS APPLICATION TO COMMERCE.

ALL NECESSARY FORMS AND ANY ADDITIONAL INFORMATION CONCERNING REGISTRATION AND CERTIFICATION MAY BE OBTAINED BY CONTACTING COMMERCE'S OFFICE OF SMALL BUSINESS BY TELEPHONE AT THE NUMBER BELOW, OR BY MAIL OR IN PERSON (BETWEEN THE HOURS OF 9:00AM AND 5:00PM) AT THE ADDRESS BELOW:

NEW JERSEY COMMERCE AND ECONOMIC GROWTH COMMISSION
OFFICE OF SMALL BUSINESS
20 WEST STATE STREET - 4TH FLOOR
PO Box 820
TRENTON, NJ 08625-0820

TELEPHONE: 609/292-2146